

**Churchill Community Foundation
Board Meeting Minutes
January 25, 2023
Via Zoom Video Conference**

The Board of Directors of the Churchill Community Foundation (CCF) met for the regularly scheduled monthly meeting via web-conference on January 25, 2023.

Present:

Daniel Talmage
Amy Fickling
Joey Chambers
Eric Leavitt
Will Knowland
Kathleen Summers

Others Present:

Alan Siefert, Management Agent
Karelyn Donahue, TMGA

Not Present:

Patricia Jones-Butler

I. Call to Order

Mr. Talmage called the meeting to order at 7:30 p.m.

II. Management Report

a. Meeting Minutes

The Board reviewed the November 30, 2022, meeting minutes and made revisions.

Motion: To accept the November 30, 2022 meeting minutes as amended.

Knowland/Chambers. 5/0/1. Talmage, Fickling, Chambers, Knowland, and Leavitt for. Summers abstained. Motion passed.

b. Vegetation Control Contract

The Board reviewed the renewal contract received from Aquatic Environmental Consultants to continue the vegetation control at Lake Churchill. The Board asked for supplemental statuses mid-treatment and post-treatment for feedback on both the algae and hydrilla.

Motion: To accept the renewal contract for vegetation control from Aquatic Environmental Control for 2023 for a cost of \$8,456 (under line item #09111).

Knowland/Leavitt. 6/0/0. Talmage, Fickling, Chambers, Knowland, Summers, and Leavitt for. Motion passed.

c. Esprit Grant

Mr. Siefert informed the Board that the Foundation's grant application for the engineering of the Esprit stream was denied again. He is in the process of setting up a discussion with the Chesapeake Bay Trust to obtain feedback as to why the application

was denied and options to move forward. Mr. Siefert will send an email to the Board and Esprit's Board with the results of the discussion.

d. Submerged Plantings

Mr. Siefert updated the Board that he is still working on finding submerged aquatic plants and the best time to install them.

e. Operating Checklist/Pending Projects

The Board reviewed the operating checklist and pending projects with Mr. Siefert. Mr. Talmage suggested that the insurance agent should attend the February meeting and that a Morgan Stanley agent should attend the March meeting for auditing purposes.

f. Financials

The Board reviewed the financials for the months ending November 30, 2022 and December 31, 2022. Ms. Fickling inquired about some numbers on the reserve account. Mr. Siefert will look into it. Mr. Chambers also made some suggestions for moving funds from CDs to I-bonds and T-bills.

III. Old Business

a. Boardwalk

Discussion continued regarding the possibility of installing the boardwalk and replacing the mossy path.

b. Bonus

Motion: To approve a \$2,000 net bonus, plus fees and taxes, for Mr. Siefert. Leavitt/Knowland. 5/0/1. Talmage, Chambers, Knowland, Summers, and Leavitt for. Fickling abstained. Motion passed.

c. Dam System

Mr. Siefert will start looking for a diver to inspect the underwater dam system.

d. Beavers

The beavers are quite active at the lake. It was asked if additional fencing could be put up around some of the trees to protect them from the beavers. Mr. Siefert will have the specific trees wrapped.

e. Weir/Beavers

The responsibility of the weir was discussed. Both Mr. Talmage and Mr. Seifert stated that it is 50/50 with the County. Additional research work needs to be completed to find documentation.

IV. New Business

a. Annual Meeting

Mr. Leavitt and Mr. Talmage's seats are up this year. The Annual Meeting is scheduled for Tuesday, April 18, 2023 at 7:30 p.m. If a quorum cannot be met, the meeting will be rescheduled for Wednesday, May 31, 2023 at 7:30 p.m.

b. Next Meeting

The next meeting of the Board of Directors for the Churchill Community Foundation will be Wednesday, February 22, 2023, at 7:30 p.m. via web-conferencing.

VI. Adjournment

Motion: To adjourn the January 25, 2023 Board meeting at 8:36 pm.

Knowland/Leavitt. 6/0/0. Talmage, Chambers, Leavitt, Knowland, Summers, and Fickling for. Motion passed.

**Churchill Community Foundation (CCF)
Motion List**

1. Motion: To accept the November 30, 2022 meeting minutes as amended. Knowland/Chambers. 5/0/1. Talmage, Fickling, Chambers, Knowland, and Leavitt for. Summers abstained. Motion passed.
2. Motion: To approve a \$2,000 net bonus, plus fees and taxes, for Mr. Siefert. Leavitt/Knowland. 5/0/1. Talmage, Chambers, Knowland, Summers, and Leavitt for. Fickling abstained. Motion passed.
3. Motion: To adjourn the January 25, 2023 Board meeting at 8:36 pm. Knowland/Leavitt. 6/0/0. Talmage, Chambers, Leavitt, Knowland, Summers, and Fickling for. Motion passed.