

**Churchill Community Foundation
Board Meeting Minutes
November 30, 2022
Via Zoom Video Conference**

The Board of Directors of the Churchill Community Foundation (CCF) met for the regularly scheduled monthly meeting via web-conference on November 30, 2022.

Present:

Daniel Talmage
Amy Fickling
Joey Chambers
Eric Leavitt
Will Knowland

Others Present:

Alan Siefert, Management Agent
Karelyn Donahue, TMGA

Not Present:

Patricia Jones-Butler
Kathleen Summers

I. Call to Order

Mr. Talmage called the meeting to order at 7:32 p.m.

II. Management Report

a. Meeting Minutes

The Board reviewed the October 26, 2022, meeting minutes and made revisions.

Motion: To accept the October 26, 2022 meeting minutes as amended.

Knowland/Chambers. 4/0/1. Talmage, Fickling, Chambers, and Leavitt for. Knowland abstained. Motion passed.

b. Esprit Grant

Mr. Siefert reminded the Board that we expect to hear from the State on the status of the Foundation's grant application for the engineering of the Esprit stream.

c. Churchill East Stream Events

Mr. Siefert informed the Board that Chesapeake Bay Authority is scheduled to visit the Churchill East stream on December 1st at 1:00 p.m. All Board members are welcome to attend.

c. Tree Planting

Mr. Siefert informed the Board that the trees he had ordered through the Tree-Mendous Program were picked up by MainScapes and planted. Mr. Siefert also noted that the seedlings he ordered from the State of Maryland Forestry Service are expected in early spring.

It was noted that some bushes and trees were trimmed along the bank behind Laurel Hill Way. Mr. Siefert will send letters to the row of homes letting them know what the Foundation takes care of and the intent to keep things as natural as possible.

d. Submerged Plantings

Mr. Siefert updated the Board that he is still working on finding submerged aquatic plants and the best time to install them.

e. Electric Bikes/Scooters

The Board continued discussion regarding the speeding issues with bikes and electric vehicles (scooters and bikes) on the trail. Discussion included banning electric vehicles altogether, posting signs, and including information in the next mailing. The Board and Mr. Siefert will work offline on the wording that can be used on a sign stating that pedestrians have the right of way. Mr. Chambers will forward a sample sign to the Board and Mr. Siefert.

f. Excess Funds

Mr. Siefert explained that, if any excess is shown on the books, it will be considered profit and, therefore, taxable at the corporate rate if the Foundation does not either dedicate the funds to reserves or transfer them to offset 2023 operating expenses.

Motion: To transfer any potential 2022 excess operating funds to offset 2023 operating expenses.

Knowland/Leavitt. 5/0/0. Talmage, Chambers, Leavitt, Knowland, and Fickling for.
Motion passed.

g. Operating Checklist/Pending Projects

The Board reviewed the operating checklist and pending projects with Mr. Siefert.

h. Financials

The Board reviewed the financials for the month ending October 31, 2022. Mr. Siefert is still working on obtaining the treasury bond.

III. Old Business

IV. New Business

a. Odor

Mr. Leavitt was concerned about the smell of chlorine/sewage coming from the outflow. Mr. Siefert will follow up with WSSC to see if they can investigate.

b. Fencing

Mr. Leavitt noticed that the silt catching fencing needs to be taken down. Mr. Siefert will ask MainScapes to remove it.

c. Boardwalk

Mr. Talmage brought up the idea of adding the boardwalk again that was originally declined by Lakeview Condominium since they are under new management. The bridge needs to be redone, as well. Mr. Siefert will touch base with them and bring them up to date as far as the Esprit stream restoration.

V. Next Meeting

The next meeting of the Board of Directors for the Churchill Community Foundation will be Wednesday, January 25, 2023, at 7:30 p.m. via web-conferencing.

VI. Adjournment

Motion: To adjourn the November 30, 2022 Board meeting at 8:16 pm. Knowland/Chambers. 5/0/0. Talmage, Chambers, Leavitt, Knowland, and Fickling for. Motion passed.

**Churchill Community Foundation (CCF)
Motion List**

1. Motion: To accept the October 26, 2022 meeting minutes as amended.
Knowland/Chambers. 4/0/1. Talmage, Fickling, Chambers, and Leavitt for. Knowland abstained. Motion passed.
2. Motion: To transfer any potential 2022 excess operating funds to offset 2023 operating expenses.
Knowland/Leavitt. 5/0/0. Talmage, Chambers, Leavitt, Knowland, and Fickling for. Motion passed.
3. Motion: To adjourn the November 30, 2022 Board meeting at 8:16 pm.
Knowland/Chambers. 5/0/0. Talmage, Chambers, Leavitt, Knowland, and Fickling for. Motion passed.