

**Churchill Community Foundation  
Board Meeting Minutes  
September 28, 2022  
Via Zoom Video Conference**

The Board of Directors of the Churchill Community Foundation (CCF) met for the regularly scheduled monthly meeting via web-conference on September 28, 2022.

**Present:**

Daniel Talmage (arr. 7:42 pm)  
Amy Fickling  
Will Knowland  
Joey Chambers  
Eric Leavitt  
Kathleen Summers

**Others Present:**

Alan Siefert, Management Agent  
Karelyn Donahue, TMGA

**Not Present:**

Patricia Jones-Butler

**I. Call to Order**

Mr. Siefert called the meeting to order at 7:32 p.m.

**II. Management Report**

**a. Meeting Minutes**

The Board reviewed the August 31, 2022, meeting minutes and made revisions.

Motion: To accept the August 31, 2022 meeting minutes as amended. Knowland/Chambers. 6/0/0. Talmage, Fickling, Chambers, Knowland, Leavitt and Summers for. Motion passed.

**b. Tree-Mendous Program**

The Board reviewed the list of trees and plants available through the Tree-Mendous Program. Mr. Siefert noted that if the trees are ordered now, they will be available mid-October for planting.

Motion: To accept the ordering of trees and shrubs from the Tree-Mendous Program up to a cost of \$1,500. Mr. Siefert to order based on what has been ordered in the past. Knowland/Summers. 6/0/0. Talmage, Fickling, Chambers, Knowland, Leavitt, and Summers for. Motion passed.

**c. Tree Work**

Mr. Siefert updated the Board on the tree work being performed around the lake. After completion, Mr. Seifert still noticed several trees of concern. The contractor will return to complete the work.

**d. 2023 Proposed Budget**

The 2023 proposed budget was sent out to the associations and will be approved at the October meeting.

**e. Bridge Staining**

Mr. Siefert reported that the power washing was to be completed on September 27<sup>th</sup> and the staining would follow with it having to sit overnight to dry. A sign will need to be put up while the bridge is closed.

**f. Operating Checklist/Pending Projects**

The Board reviewed the operating checklist and pending projects with Mr. Siefert.

**g. Financials**

The Board reviewed the financials for month ending August 31, 2022. Mr. Siefert is still working on obtaining the treasury bond.

**III. Old Business**

**a. Lake Walk**

Mr. Knowland asked about the annual lake walk. Mr. Talmage recommended doing it in mid-spring in 2023.

**b. Churchill Senior Living**

Mr. Siefert reported that he has been receiving letters about the meetings regarding the expansion of the Churchill Senior Living which is in the preliminary plan phase. Waters Landing is concerned about the height of the proposed building. However, the footprint will be the same. As far as the lake is concerned, water runoff and water quality would be the Foundation's concerns. Mr. Siefert and Mr. Talmage will keep up with the progress and will inform the Board of any major changes.

**IV. New Business**

**a. Churchill East Stream**

Mr. Siefert informed the Board that Potomac Conservancy wants to show the finished stream project to the new head of the Chesapeake Bay Program. They will let Mr. Siefert know the date and time. He can forward onto the Board, CPJ, and Bourn Environmental, so they can attend, if they are able.

Mr. Siefert also informed the Board that CPJ had entered this project into a competition and the project has won an award. There are four tickets available for the event on November 12<sup>th</sup>.

**b. Yellow Ribbons**

A Board member asked if anyone received permission to hang the yellow ribbons this year like they did last year as they are up again. Mr. Siefert will remind the group that they need to ask permission by the Board every year.

**c. Potent Odor near Post #6**

Mr. Chambers noted that he smelled a bleachy odor near the first bench at Post #6. Mr. Siefert will look into as it could be a potential leak of a sewer line.

**V. Next Meeting**

The next meeting of the Board of Directors for the Churchill Community Foundation will be Wednesday, October 26, 2022, at 7:30 p.m. via web-conferencing.

**VI. Adjournment**

Motion: To adjourn the September 28, 2022 Board meeting at 8:20 pm.  
Knowland/Chambers. 6/0/0. Talmage, Fickling, Chambers, Knowland, Leavitt, and Summers for. Motion passed.

**Churchill Community Foundation (CCF)  
Motion List**

1. Motion: To accept the August 31, 2022 meeting minutes as amended. Knowland/Chambers. 6/0/0. Talmage, Fickling, Chambers, Knowland, Leavitt and Summers for. Motion passed.
  
2. Motion: To accept the ordering of trees and shrubs from the Tree-Mendous Program up to a cost of \$1,500. Mr. Siefert to order based on what has been ordered in the past. Knowland/Summers. 6/0/0. Talmage, Fickling, Chambers, Knowland, Leavitt, and Summers for. Motion passed.
  
3. Motion: To adjourn the September 28, 2022 Board meeting at 8:20 pm. Knowland/Chambers. 6/0/0. Talmage, Fickling, Chambers, Knowland, Leavitt, and Summers for. Motion passed.