

**Churchill Community Foundation
Board Meeting Minutes
August 31, 2022
Via Zoom Video Conference**

The Board of Directors of the Churchill Community Foundation (CCF) met for the regularly scheduled monthly meeting via web-conference on August 31, 2022.

Present:

Daniel Talmage
Amy Fickling
Will Knowland
Joey Chambers
Eric Leavitt
Kathleen Summers
Patricia Jones-Butler

Others Present:

Alan Siefert, Management Agent
Karelyn Donahue, TMGA

Not Present:

None

I. Call to Order

Mr. Talmage called the meeting to order at 7:35 p.m.

II. Management Report

a. Meeting Minutes

The Board reviewed the July 27, 2022, meeting minutes and made revisions.

Motion: To accept the July 27, 2022 meeting minutes as amended.

Knowland/Leavitt. 6/0/1. Talmage, Fickling, Chambers, Knowland, Leavitt and Summers for. Jones-Butler abstained. Motion passed.

b. Lawn Maintenance and Lake Cleaning Contracts

The Board reviewed the lawn maintenance and lake cleaning contracts proposed by Mainscapes.

Motion: To accept the lawn maintenance and lake cleaning contracts from Mainscapes for 3 years at the proposed rates.

Summers/Jones-Butler. 7/0/0. Talmage, Fickling, Chambers, Knowland, Leavitt, Jones-Butler and Summers for. Motion passed.

c. 2023 Proposed Budget

Mr. Siefert presented the draft of the 2023 operating budget to the Board. Mr. Siefert will make some adjustments to the budget (adding in actual numbers for the contracts just awarded and adding the 2021 actuals). The Board was in consensus that it is set to

send out to the associations when the adjustments are made. The Board will vote to approve at the October meeting.

d. Bridge Sealant

The Board reviewed and discussed the proposals received for the sealing of the two newest bridges on the lake path.

Motion: To accept the proposal from CoreCom for the sealing of the two newest bridges on the lake path.

Leavitt/Jones-Butler. 7/0/0. Talmage, Fickling, Chambers, Knowland, Leavitt, Jones-Butler and Summers for. Motion passed.

e. Esprit Stream

Mr. Siefert informed the Board that the application for the next round of grant funds was finalized by Gabby Meyers of KCI and submitted prior to the deadline.

f. Tree Work

Mr. Siefert updated the Board on the tree work being performed around the lake. It has been started and will be completed this week.

g. Operating Checklist/Pending Projects

The Board reviewed the operating checklist and pending projects with Mr. Siefert.

h. Financials

The Board reviewed the financials for the month ending July 31, 2022. Mr. Siefert is in the process of moving \$200K form reserve funds currently handled by TMGA to Morgan Stanley.

III. New Business

a. November / December Combined Meeting

The Board was in consensus to hold the combined November / December meeting on Wednesday, November 30th.

IV. Next Meeting

The next meeting of the Board of Directors for the Churchill Community Foundation will be Wednesday, September 28, 2022, at 7:30 p.m. via web-conferencing.

V. Adjournment

Motion: To adjourn the August 31, 2022 Board meeting at 8:14 pm.

Knowland/Leavitt. 7/0/0. Talmage, Fickling, Chambers, Knowland, Leavitt, Jones-Butler and Summers for. Motion passed.

Churchill Community Foundation (CCF) Motion List

1. Motion: To accept the July 27, 2022 meeting minutes as amended.
Knowland/Leavitt. 6/0/1. Talmage, Fickling, Chambers, Knowland, Leavitt and
Summers for. Jones-Butler abstained. Motion passed.

2. Motion: To accept the lawn maintenance and lake cleaning contracts from
Mainscapes for 3 years at the proposed rates.
Summers/Jones-Butler. 7/0/0. Talmage, Fickling, Chambers, Knowland, Leavitt,
Jones-Butler and Summers for. Motion passed.

3. Motion: To accept the proposal from CoreCom for the sealing of the two
newest bridges on the lake path.
Leavitt/Jones-Butler. 7/0/0. Talmage, Fickling, Chambers, Knowland, Leavitt,
Jones-Butler and Summers for. Motion passed.

4. Motion: To adjourn the August 31, 2022 Board meeting at 8:14 pm.
Knowland/Leavitt. 7/0/0. Talmage, Fickling, Chambers, Knowland, Leavitt, Jones-
Butler and Summers for. Motion passed.