

**Churchill Community Foundation  
Board Meeting Minutes  
July 27, 2022  
Via Zoom Video Conference**

The Board of Directors of the Churchill Community Foundation (CCF) met for the regularly scheduled monthly meeting via web-conference on July 27, 2022.

**Present:**

Daniel Talmage  
Amy Fickling  
Will Knowland  
Joey Chambers  
Eric Leavitt  
Kathleen Summers

**Others Present:**

Alan Siefert, Management Agent  
Karelyn Donahue, TMGA  
John Phelps, Solitude Lake Management

**Not Present:**

Patricia Jones-Butler

**I. Call to Order**

Mr. Talmage called the meeting to order at 7:31 p.m.

**II. Management Report**

**a. Solitude Lake Management**

John Phelps from Solitude Lake Management was in attendance to discuss his firm's water quality products and services available and possible aeration options for the lake. The Board asked various questions related to water quality, electricity, piping, and other possible systems.

Afterward the presentation, the Board discussed future options for the lake.

**b. Meeting Minutes**

The Board reviewed the June 29, 2022, meeting minutes and made a revision.

Motion: To accept the June 29, 2022, meeting minutes as amended.

Knowland/Leavitt. 5/0/2. Talmage, Fickling, Chambers, Knowland, and Jones-Butler for. Leavitt and Summers abstained. Motion passed.

**c. Benches**

Mr. Siefert reported that all the benches have been installed and the renovation of Waters Landing sitting area has been completed, and all of it looks good.

**d. Esprit Stream**

Mr. Siefert informed the Board that the application for the next round of grant funds is being finalized by Gabby Meyers of KCI. The application has been reviewed by Potomac Conservancy and will also be reviewed by the Chesapeake Bay Trust.

**e. Operating Checklist/Pending Projects**

The Board reviewed the operating checklist and pending projects with Mr. Siefert. Mr. Talmage noted that the proposed budget for 2023 will not have an increase in assessments. Mr. Siefert has the proposed budget completed and will forward to the Board for review.

**f. Financials**

The Board reviewed the financials for month ending June 30, 2022. Mr. Leavitt inquired about the account with Sandy Spring Bank that is over \$250K. Mr. Siefert explained that it is diversified within Sandy Spring Bank and not all in one account.

**III. Next Meeting**

The next meeting of the Board of Directors for the Churchill Community Foundation will be Wednesday, August 31, 2022, at 7:30 p.m. via web-conferencing.

**IV. Adjournment**

Motion: To adjourn the July 27, 2022 Board meeting at 8:34 pm.

Knowland/Leavitt. 6/0/0. Talmage, Fickling, Chambers, Knowland, Leavitt, and Summers for. Motion passed.

**Churchill Community Foundation (CCF)  
Motion List**

1. Motion: To accept the June 29, 2022, meeting minutes as amended. Knowland/Leavitt. 6/0/2. Talmage, Fickling, Chambers, Knowland, and Jones-Butler for. Leavitt and Summers abstained. Motion passed.
2. Motion: To adjourn the July 27, 2022 Board meeting at 8:34 pm. Knowland/Leavitt. 6/0/0. Talmage, Fickling, Chambers, Knowland, Leavitt, and Summers for. Motion passed.