

**Churchill Community Foundation
Board Meeting Minutes
May 25, 2022
Via Zoom Video Conference**

The Board of Directors of the Churchill Community Foundation (CCF) met for the regularly scheduled monthly meeting via web-conference on May 25, 2022.

Present:

Daniel Talmage
Amy Fickling
Will Knowland
Patricia Jones-Butler
Joey Chambers

Others Present:

Alan Siefert, Management Agent
Karelyn Donahue, TMGA

Not Present:

Eric Leavitt
Kathleen Summers

I. Call to Order

Mr. Talmage called the meeting to order at 7:41 p.m.

II. Management Report

a. Officer Positions

This item was tabled until all Board members could be in attendance.

b. Meeting Minutes

The Board reviewed the April 27, 2022, meeting minutes and made revisions.

Motion: To accept the April 27, 2022, meeting minutes as amended.

Chambers/Jones-Butler. 5/0/0. Talmage, Fickling, Chambers, Knowland, and Jones-Butler for. Motion passed.

c. Insurance Renewal Package

The Board reviewed the insurance renewal package provided by JGS Insurance.

Motion: To accept the insurance renewal package from JGS Insurance as proposed.

Jones-Butler/Chambers. 5/0/0. Talmage, Fickling, Chambers, Knowland, and Jones-Butler for. Motion passed.

d. CEV Stream – Grand Opening

Mr. Siefert reported that the event was very successful and that all parties in attendance were very impressed with the project.

e. Esprit Stream

Mr. Siefert informed the Board that the application for the next round of grant funds is not due until August instead of the May date he previously reported. Therefore, Gabby Meyers of KCI continues to work on the reformatting of the application. Emily with Chesapeake Bay Trust and Katie with Potomac Conservancy have both agreed to review the application package prior to submission.

e. Benches

Mr. Siefert reported that the benches were missing some production parts. These are due to ship after Memorial Day. The benches should all be installed by the end of June.

f. Operating Checklist/Pending Projects

The Board reviewed the operating checklist and pending projects with Mr. Siefert.

III. Old Business

a. Stocking Fish

It was noted that there seem to be a lot of fish in certain areas of the lake. As noted prior, the stocking of fish was looked into and would be costly so need to make sure the right fish are being stocked. All agreed that this would be a good project to look further into over the summer. Mr. Siefert will invite Solitude, a company that would complete a fish study, to the next meeting.

b. I-Bonds

Mr. Siefert brought up to the Board the possibility of investing some funds in I-Bonds. Mr. Chambers explained how the bonds work and that they are a good option. He stated the max to invest per tax ID is \$10K, no penalty is applied if redeemed after five years, and that the rate can fluctuate (~ every 6 months). Mr. Chambers will check if non-profits can invest more and how the Foundation can obtain.

c. Management Report

The Board agreed that the management reports need to be printed out. Mr. Siefert will have the past two reports reprinted.

IV. Next Meeting

The next meeting of the Board of Directors for the Churchill Community Foundation will be Wednesday, June 29, 2022, at 7:30 p.m. via web-conferencing.

V. Adjournment

Motion: To adjourn the May 25, 2022 Board meeting at 8:21 pm.
Jones-Butler/Knowland. 5/0/0. Talmage, Fickling, Chambers, Knowland, and Jones-Butler
for. Motion passed.

**Churchill Community Foundation (CCF)
Motion List**

1. Motion: To accept the April 27, 2022, meeting minutes as amended. Chambers/Jones-Butler. 5/0/0. Talmage, Fickling, Chambers, Knowland, and Jones-Butler for. Motion passed.
2. Motion: To accept the insurance renewal package from JGS Insurance as proposed. Jones-Butler/Chambers. 5/0/0. Talmage, Fickling, Chambers, Knowland, and Jones-Butler for. Motion passed.
3. Motion: To adjourn the May 25, 2022 Board meeting at 8:21 pm. Jones-Butler/Knowland. 5/0/0. Talmage, Fickling, Chambers, Knowland, and Jones-Butler for. Motion passed.