

**Churchill Community Foundation
Board Meeting Minutes
June 30, 2021
Via Zoom Video Conference**

The Board of Directors of the Churchill Community Foundation (CCF) met for the regularly scheduled monthly meeting via web-conference on June 30, 2021.

Present:

Daniel Talmage
Joey Chambers
Amy Fickling
Eric Leavitt
Jennifer Jones

Others Present:

Alan Siefert, Management Agent
Karelyn Donahue, Recording Secretary

Not Present:

Patricia Jones-Butler
Will Knowland

I. Call to Order

Mr. Talmage called the meeting to order at 7:33 p.m.

II. Management Report

a. Meeting Minutes

The Board reviewed the May 26, 2021 meeting minutes and made revisions.

Motion: To accept the May 26, 2021 meeting minutes as amended.
Chambers/Leavitt. 5/0/0. Talmage, Fickling, Chambers, Leavitt, and Jones for.
Motion passed.

b. Water Quality Summary Study

Mr. Knowland will forward the rest of the study to the Board for review and has recommended that it stays as is. If the Board has no revisions, it can be voted for approval next month.

Mr. Siefert reported that a request for proposal was sent to Princeton Hydro to perform the 2021 study. A bid was submitted; however, Mr. Siefert reported that it is probably too much and will need to be scaled back. He will work with Mr. Knowland on this and also to get additional bids.

c. CEV Stream

Mr. Siefert reported that he and Mr. Talmage had the final walk through with CPJ, Potomac Conservancy and Maryland DNR. They reported that it went very well and everything looked great. Mr. Siefert will work on the open house event that the Board would like to have in September/October.

d. Maryland Legislative Update

A new law has been adopted by Montgomery County that requires Associations to have reserve studies performed at least every five years by a professional engineering company or a reserve specialist. The Foundation is included in this new law. Mr. Siefert has received one bid and is expected to receive more before the next meeting.

Other law changes included allowing video-conferencing as a means of holding Board meetings and not having to post annual meeting notices in the newspaper; posting on a website or sending notices will suffice.

e. Wildlife Feeding

The Board discussed the continued issue of a resident feeding the wildlife since obviously sending letters and talking to the resident has not worked. Mr. Siefert did contact the Foundation's attorney. He will follow up with the attorney and bring something to the next meeting for the Board's review.

f. Lakeview Bridge

Mr. Seifert reported that he has been working with Gardener's, Inc to find a cure for the bounce in the bridge. They are to meet in early July and think that it can be welded, which is not too complicated.

Motion: To approve an amount not to exceed \$5,000 for the repair of the beams and the boards for the Lakeview bridge to remove the bounce.

Leavitt/Chambers. 5/0/0. Talmage, Fickling, Chambers, Leavitt, and Jones for.
Motion passed.

g. Operating Checklist/Pending Projects

The Board reviewed the operating checklist and pending projects with Mr. Siefert.

III. Old Business

a. Esprit Stream

The Board would like to review the design ideas from KCI prior to the next Board meeting and would like to have a Zoom meeting to make sure everyone is on the same page. Mr. Siefert will follow up with KCI.

The Board will review the Memo of Understanding that states Esprit will pay a portion of the landscaping. Once reviewed and agreed upon, Mr. Siefert will forward to Esprit's attorney.

b. Bench Repair

Mr. Siefert is still researching the repair of the benches.

IV. Next Meeting

The next meeting of the Board of Directors for the Churchill Community Foundation will be Wednesday, July 28, 2021, at 7:30 p.m. at the Waters Landing Community Center or via web-conferencing depending on the current Maryland and CDC recommendations.

VI. Adjournment

Motion: To adjourn the June 30, 2021 Board meeting at 8:32 pm.
Fickling/Leavitt. 5/0/0. Talmage, Fickling, Leavitt, Jones, and Chambers for. Motion passed.

Churchill Community Foundation (CCF)
Motion List
June 30, 2021

1. Motion: To accept the May 26, 2021, meeting minutes as amended. Chambers/Leavitt. 5/0/0. Talmage, Fickling, Chambers, Leavitt, and Jones for. Motion passed.

2. Motion: To approve an amount not to exceed \$5,000 for the repair of the beams and the boards for the Lakeview bridge to remove the bounce. Leavitt/Chambers. 5/0/0. Talmage, Fickling, Chambers, Leavitt, and Jones for. Motion passed.

3. Motion: To adjourn the June 30, 2021, Board meeting at 8:32 pm. Fickling/Leavitt. 5/0/0. Talmage, Fickling, Leavitt, Jones, and Chambers for. Motion passed.