

**Churchill Community Foundation
Board Meeting Minutes
May 26, 2021
Via Zoom Video Conference**

The Board of Directors of the Churchill Community Foundation (CCF) met for the regularly scheduled monthly meeting via web-conference on May 26, 2021.

Present:

Daniel Talmage
Joey Chambers
Amy Fickling
Will Knowland
Jennifer Jones
Eric Leavitt
Patricia Jones-Butler (arrived 8:05 p.m.)

Others Present:

Alan Siefert, Management Agent
Karelyn Donahue, Recording Secretary

Not Present:

I. Call to Order

Mr. Talmage called the meeting to order at 8:01 p.m.

II. Management Report

a. Meeting Minutes

The Board reviewed the April 28, 2021 meeting minutes and made revisions.

Motion: To accept the April 28, 2021 meeting minutes as amended.
Knowland/Chambers. 6/0/0. Talmage, Fickling, Chambers, Leavitt, Knowland, and Jones for. Motion passed.

b. Officer Positions

The Board discussed and decided to keep the same officer positions for the coming year:

President:	Daniel Talmage
Vice President:	Amy Fickling
Secretary:	Eric Leavitt
Treasurer:	Joey Chambers
Members-At-Large:	Patricia Jones-Butler, Jennifer Jones, Will Knowland

Motion: To keep the Officer Positions as is for this year.
Knowland/Jones-Butler. 7/0/0. Talmage, Fickling, Chambers, Leavitt, Knowland, Jones-Butler, and Jones for. Motion passed.

c. CEV Stream

Mr. Siefert updated the Board that the project has been completed. He also reported that the Churchill East Board of Directors has approved the contract with Finley Asphalt for the paving of the path which should start in a few weeks. The lead ramps will be included in the paving project.

d. Trash Rack Painting

The contract was awarded to Gardener's General Contractor. The work is slated to now take place in June or July 2021.

e. Seedling Purchase

Mr. Siefert reported that 120 of the 150 seedlings were installed and that most of the protective tubes have been installed. He was happy to report that most of the seedlings appear to be flourishing.

f. Water Quality Summary Study

Mr. Knowland had forwarded the intro of the study to the Board and the rest will be forwarded this week. If the Board agrees that it is good to go, it can be posted on the website.

Mr. Knowland and Mr. Talmage will work on the specifications for future water quality studies. The Foundation needs to go ahead get bids for this year for data only as no narrative is needed.

g. Walk-Through

The Board had their scheduled walk-through on Sunday, May 23rd at 2:00 p.m. Mr. Talmage is preparing the summary of issues that need to be addressed.

h. Operating Checklist/Pending Projects

The Board reviewed the operating checklist and pending projects with Mr. Siefert.

III. Old Business

a. Reserve Analysis

The Board had asked Mr. Siefert to review and adjust some of the prices and then present it to the Board. Mr. Siefert reported that this has not yet been completed.

b. Esprit Stream

Mr. Siefert will follow up with KCI to check on the status of the initial work.

c. Hydrilla

It appears that the contractor was out the week of May 24th. Mr. Siefert will confirm that the treatment was completed.

IV. New Business

a. Lakeview Bridge

The Board discussed the “bouncy” bridge behind Lakeview and that it seems to be bouncier than usual. Mr. Siefert will meet the contractor to assess and find a solution.

b. Owl House

Mr. Knowland asked about the status of the owl house as he cannot see it anymore. Mr. Siefert will look for it when he is on site.

V. Next Meeting

The next meeting of the Board of Directors for the Churchill Community Foundation will be Wednesday, June 30, 2021, at 7:30 p.m. at the Waters Landing Community Center or via web-conferencing depending on the current Maryland and CDC recommendations.

VI. Adjournment

Motion: To adjourn the May 26, 2021 Board meeting at 8:29 pm.
Knowland/Jones-Butler. 7/0/0. Talmage, Fickling, Chambers, Leavitt, Jones, Jones-Butler and Knowland for. Motion passed.

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Motion List
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2. Motion: To keep the Officer Positions as is for this year.
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3. Motion: To adjourn the May 26, 2021 Board meeting at 8:29 pm.
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