

**Churchill Community Foundation
Board Meeting Minutes
October 28, 2020
Via Zoom Video Conference**

The Board of Directors of the Churchill Community Foundation (CCF) met for the regularly scheduled monthly meeting via web-conference on October 28, 2020.

Present:

Daniel Talmage
Will Knowland
Joey Chambers
Amy Fickling
Eric Leavitt
Jennifer Jones (arrived 8:09 p.m.)

Others Present:

Alan Siefert, Management Agent
Karelyn Donahue, Recording Secretary

Not Present:

Patricia Jones-Butler

I. Call to Order

Mr. Talmage called the meeting to order at 7:41 p.m.

II. Management Report

a. Officer Positions

The Board discussed the officer positions.

Motion: To split the Secretary/Treasurer position into two separate positions. Leavitt/Knowland. 5/0/0. Talmage, Fickling, Chambers, Knowland and Leavitt for. Motion passed.

Motion: To approve officer positions as listed below:

President:	Daniel Talmage
Vice President:	Amy Fickling
Secretary:	Eric Leavitt
Treasurer:	Joey Chambers
Members-At-Large:	Patricia Jones-Butler and Jennifer Jones

Knowland/Leavitt. 4/0/0. Talmage, Fickling, Chambers, Knowland and Leavitt for. Motion passed.

b. Meeting Minutes

The Board reviewed the September 30, 2020 meeting minutes and made revisions.

Motion: To accept the September 30, 2020 meeting minutes as amended. Leavitt/Knowland. 5/0/0. Talmage, Fickling, Chambers, Knowland and Leavitt for. Motion passed.

c. Churchill East Village Mainstem

Mr. Siefert updated the Board that he met with Bourn yesterday and they claimed to be halfway downstream, approximately 35% complete. Bourn has installed a temporary bridge and will be picking up the cost of removing any debris. Mr. Siefert reported that everything is going very well and that he is very pleased. The project is on schedule for target completion in mid-February.

d. Esprit Stream

Mr. Siefert updated the Board that this item will continue to be tabled as nothing has been decided by the Esprit Board and that KCI has stated that this project does not need to be done immediately. Mr. Siefert reported that he will set up a meeting with KCI, Mr. Talmage, and himself to look at the stream.

e. Operating Checklist/Pending Projects

The Board reviewed the operating checklist and pending projects with Mr. Siefert.

III. Old Business

a. Hydrilla Control

Mr. Siefert reported that the Aquatic Environmental Consultants provided the specifics of the treatment at the request of the Board. It was noted that this is the same product used at Deep Creek Lake.

b. Tree-Mendous List

Mr. Siefert updated the Board that the trees will be delivered to Mainscapes on Friday, October 30, 2020, and installed the following week.

c. Wood Duck Boxes

Mr. Siefert stated that he has not heard back from Gardeners, the contractor, as to which ones are being used.

d. Water Quality Summary

Ms. Fickling finished reviewing the summary and forwarded it onto Mr. Talmage and Mr. Knowland to review her comments.

e. Path Markings

This project is pending all the leaves to be out of the way.

IV. New Business

V. Next Meeting

The next meeting of the Board of Directors for the Churchill Community Foundation will be Tuesday, December 8, 2020 at 7:30 p.m. at the Waters Landing Community Center or via web-conferencing depending on the current Maryland and CDC recommendations.

VI. Adjournment

Motion: To adjourn the October 28, 2020 Board meeting at 8:11 pm.
Chambers/Leavitt. 6/0/0. Talmage, Fickling, Chambers, Knowland, Leavitt and Jones for.
Motion passed.

**Churchill Community Foundation (CCF)
Motion List
October 28, 2020**

1. Motion: To split the Secretary/Treasurer position into two separate positions. Leavitt/Knowland. 5/0/0. Talmage, Fickling, Chambers, Knowland and Leavitt for. Motion passed.

2. Motion: To approve officer positions as listed below:

President: Daniel Talmage
Vice President: Amy Fickling
Secretary: Eric Leavitt
Treasurer: Joey Chambers
Members-At-Large: Patricia Jones-Butler and Jennifer Jones

Knowland/Leavitt. 4/0/0. Talmage, Fickling, Chambers, Knowland and Leavitt for. Motion passed.

3. Motion: To accept the September 30, 2020 meeting minutes as amended. Leavitt/Knowland. 5/0/0. Talmage, Fickling, Chambers, Knowland and Leavitt for. Motion passed.

4. Motion: To adjourn the October 28, 2020 Board meeting at 8:11 pm. Chambers/Leavitt. 6/0/0. Talmage, Fickling, Chambers, Knowland, Leavitt and Jones for. Motion passed.