

**Churchill Community Foundation
Board Meeting Minutes
July 29, 2020**

The Board of Directors of the Churchill Community Foundation (CCF) met for the regularly scheduled monthly meeting via web-conference on July 29, 2020.

Present:

Daniel Talmage
Will Knowland
Joey Chambers
Amy Fickling
Jennifer Jones
Eric Leavitt
Patricia Jones-Butler

Others Present:

Alan Siefert, Management Agent
Karelyn Donahue, Recording Secretary

Not Present: n/a

I. Call to Order

Mr. Talmage called the meeting to order at 7:33 p.m.

II. Management Report

a. Meeting Minutes

The Board reviewed the June 24, 2020 meeting minutes and made revisions.

Motion: To accept the June 24, 2020 meeting minutes as amended.

Knowland/Leavitt. 6/0/1. Talmage, Fickling, Chambers, Knowland, Jones-Butler and Leavitt for. Jones abstained. Motion passed.

b. Churchill Village South Meadow Bridge

Mr. Siefert reported that the bridge would be delivered by York Bridge Concept the week of August 3rd and that the project should take about ten (10) business days.

c. Churchill East Village Stream/Grant

Mr. Siefert updated the Board that all twelve (12) agreements have been finalized and are awaiting signatures by the Churchill East and Esprit Board Presidents. He also reported that the last two permits for sediment control and Flood Plain District are under review by the County. Mr. Siefert informed that the Board that the Foundation is required to pay an \$116,001.65 bond as guarantee that the reforestation will take place.

Motion: To pay the \$116,001.65 Forest Conservation Performance Bond directly to the County from the Reserve account.
Leavitt/Chambers. 7/0/0. Talmage, Fickling, Chambers, Knowland, Jones-Butler, Leavitt and Jones for. Motion passed.

d. Esprit Stream

Mr. Siefert reported that the management agent for Esprit forwarded a copy of the engineering proposal to the Foundation. The specs were forwarded on to another form to solicit a competitive bid. The second bid came in much lower, but needs to be reviewed by Mr. Seifert for completeness. Mr. Talmage is planning to attend the next Esprit Board meeting.

e. Father Hurley Sinkhole

Mr. Siefert reported that he still has not heard back from the County regarding reimbursement, nor has he received any updates from the Foundation's attorney.

f. Operating Checklist/Pending Projects

The Board reviewed the operating checklist and pending projects with Mr. Siefert.

III. Old Business

a. Water Quality Study

Mr. Knowland reported that he is almost done reviewing and that the main body of the report looks good. He needs to edit the introduction and the summary. Once completed, he will share with Ms. Fickling and Mr. Talmage to review and then the rest of the Board.

b. Bare Areas

Mr. Siefert will work with MainScapes on some options for addressing the bare spots. Mr. Knowland stated that the problem is not as bad as first thought and that plants might fix the problem. Fencing may not be needed.

c. Officer Positions

The Annual Meeting cannot be held until the pandemic is over. The Board was in consensus that the officer positions will stay as is until the meeting can be held.

d. Hydrilla Control

Mr. Siefert informed the Board that the hydrilla control was completed. This year there was more growth than last year.

IV. New Business

V. Next Meeting

The next meeting of the Board of Directors for the Churchill Community Foundation will be Wednesday, August 26, 2020 at 7:30 p.m. at the Waters Landing Community Center or via web-conferencing depending on the current Maryland and CDC recommendations.

VI. Adjournment

Motion: To adjourn the July 29, 2020 Board meeting at 8:27 pm.
Knowland/Jones. 7/0/0. Talmage, Fickling, Chambers, Knowland, Jones-Butler, Leavitt and Jones for. Motion passed.

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