

**Churchill Community Foundation  
Board Meeting Minutes  
June 24, 2020**

The Board of Directors of the Churchill Community Foundation (CCF) met for the regularly scheduled monthly meeting via web-conference on June 24, 2020.

**Present:**

Daniel Talmage  
Eric Leavitt  
Patricia Jones-Butler  
Will Knowland  
Joey Chambers  
Amy Fickling  
Jennifer Jones

**Others Present:**

Alan Siefert, Management Agent  
Karelyn Donahue, Recording Secretary

**Not Present:**

**I. Call to Order**

Mr. Talmage called the meeting to order at 7:36 p.m.

**II. Management Report**

**a. Meeting Minutes**

The Board reviewed the May 27, 2020 meeting minutes and made revisions.

Motion: To accept the May 27, 2020 meeting minutes as amended. Chambers/Jones-Butler. 7/0/0. Talmage, Fickling, Chambers, Knowland, Jones-Butler, Leavitt and Jones for. Motion passed.

**b. Churchill Village South Meadow Bridge**

The Board reviewed the proposals for the bridge and for the stream modification and voted to approve via email.

Motion: To ratify the unanimous, confirmed email vote from June 12, 2020 by the Board for the following:

- Approve the bridge proposal by York for the purchase, transportation, and installation of the bridge for a cost of \$77,990.00. This price includes engineering, furnishing and installation of the structural foundation for the bridge and boardwalk.
- Approve the proposal from Bourn Environmental to complete the stream modifications designed by KCI for a cost of \$21,500.00.

Fickling/Knowland. 7/0/0. Talmage, Fickling, Chambers, Knowland, Jones-Butler, Leavitt and Jones for. Motion passed.

**c. Churchill East Village Stream/Grant**

Mr. Siefert updated the Board that the flood plain permit application was reviewed but had a few minor issues. CPJ was able to get the revisions made and back to the County the same day. The CEV Board denied the utilization of any parking spaces for the access point on Club Hill Drive. Bourn had Potomac Edison remove a streetlight to allow access. Mr. Siefert will let the affect residents know of the impending work.

**e. Path Overlay**

Mr. Siefert reported that the asphalt work on the path started this week (week of June 24<sup>th</sup>) and should be completed by the end of the week.

**f. Father Hurley Sinkhole**

Mr. Siefert reported that he still has not heard back from the County regarding reimbursement. The Board asked to have the attorney contact the County directly to see if they will respond.

**g. Operating Checklist/Pending Projects**

The Board reviewed the operating checklist and pending projects with Mr. Siefert.

**III. Old Business**

**a. Feeding of the Waterfowl / Violation Letter**

A letter was issued to a resident that is known to be feeding the waterfowl. The Board discussed options on addressing the bare spots near the “Do Not Feed Waterfowl” sign and how to deter them from feeding the fowl. Mr. Siefert will ask the attorney to review the legal documents on “destruction of property.” Mr. Siefert will get quotes on fencing (Super Silt is an option).

**b. Holes in Dam**

The small holes in front of the weir that appear to be dug up by some animals were filled in by MainScapes. Mr. Siefert will monitor them to see if there are any changes.

**c. Esprit Stream**

The Foundation’s Board is willing to help get the process started for the Esprit Stream restoration and willing to help with the grant process. Mr. Siefert will inquire about being put on their agenda for their July 7, 2020 Board meeting to discuss the stream.

**d. Hydrilla Control**

Mr. Siefert informed the Board that the hydrilla control is scheduled to be completed next week. This is an annual treatment.

**e. Water Control Study**

Mr. Knowland is still reviewing and will have his comments ready for the July Board meeting.

**IV. New Business**

**a. Bamboo**

Mr. Chambers asked about some bamboo that needed to be addressed. Mr. Siefert reported that Water's Landing has already removed some, but he will inform them that there is some more that needs to be removed.

**V. Next Meeting**

The next meeting of the Board of Directors for the Churchill Community Foundation will be Wednesday, July 29, 2020 at 7:30 p.m. at the Waters Landing Community Center or via web-conferencing depending on the current Maryland and CDC recommendations.

**VI. Adjournment**

Motion: To adjourn the June 24, 2020 Board meeting at 8:24 pm.  
Jones-Butler/Leavitt. 7/0/0. Talmage, Fickling, Chambers, Knowland, Jones-Butler, Leavitt and Jones for. Motion passed.

**Churchill Community Foundation (CCF)**  
**Motion List**  
**June 24, 2020**

1. Motion: To accept the May 27, 2020 meeting minutes as amended. Chambers/Jones-Butler. 7/0/0. Talmage, Fickling, Chambers, Knowland, Jones-Butler, Leavitt and Jones for. Motion passed.
  
2. Motion: To ratify the unanimous, confirmed email vote from June 12, 2020 by the Board for the following:
  - Approve the bridge proposal by York for the purchase, transportation, and installation of the bridge for a cost of \$77,990.00. This price includes engineering, furnishing and installation of the structural foundation for the bridge and boardwalk.
  - Approve the proposal from Bourn Environmental to complete the stream modifications designed by KCI for a cost of \$21,500.00.Fickling/Knowland. 7/0/0. Talmage, Fickling, Chambers, Knowland, Jones-Butler, Leavitt and Jones for. Motion passed.
  
3. Motion: To adjourn the June 24, 2020 Board meeting at 8:24 pm. Jones-Butler/Leavitt. 7/0/0. Talmage, Fickling, Chambers, Knowland, Jones-Butler, Leavitt and Jones for. Motion passed.