

**Churchill Community Foundation
Board Meeting Minutes
September 25, 2019**

The Board of Directors of the Churchill Community Foundation (CCF) met for the regularly scheduled monthly meeting at the Waters Landing Community Center, 20000 Father Hurley Boulevard, Germantown, Maryland, on September 25, 2019.

Present:

Daniel Talmage
Amy Fickling
Will Knowland
Eric Leavitt
Joey Chambers
Jennifer Jones
Patricia Jones-Butler

Others Present:

Karelyn Donahue, Recording Secretary

Not Present:

I. Call to Order

Mr. Talmage called the meeting to order at 7:30 p.m.

II. Management Report

a. Meeting Minutes

The Board reviewed the August 28, 2019 meeting minutes and made revisions.

Motion: To accept the August 28, 2019 meeting minutes as amended.
Knowland/Leavitt. 7/0/0. Talmage, Fickling, Chambers, Knowland, Jones, Jones-Butler and Leavitt for. Motion passed.

The Board reviewed the approved January 30, 2019 meeting minutes and a revision was made.

Motion: To accept an amendment to the January 30, 2019 meeting minutes to reflect the correct motion.
Jones-Butler/Chambers. 7/0/0. Talmage, Fickling, Chambers, Knowland, Jones, Jones-Butler and Leavitt for. Motion passed.

b. Churchill East Village Stream

CPJ has only received two bids for the project which are both substantially higher than the grant amount. A representative from CPJ was to be at tonight's meeting to provide recommendations to the Board, but was unable to attend. The Board asked TMGA to follow up with the CPJ to provide the Board their recommendations, and possibly to see if a later start date would lower the bid prices.

c. 2020 Operating Budget

The Board reviewed the Foundation's 2020 proposed budget. The proposed budget was distributed to all sub-associations and there have been no comments received.

Motion: To approve the 2020 operating budget as presented.

Knowland/Jones. 7/0/0. Talmage, Fickling, Chambers, Knowland, Jones, Jones-Butler and Leavitt for. Motion passed.

d. Water Quality Summary

Mr. Knowland reported that Ms. Kreidler has started working on the project and that the sampling she provided was very well put together (section by section while highlighting the most recent results). A contract will be finalized.

e. Amethyst Monitoring

The Board discussed the bids received from CPJ (1 year) and KCI (3 years).

Motion: To accept the proposal from KCI for three years of Amethyst Stream monitoring for an amount not to exceed \$25,226.22.

Knowland/Leavitt. 6/0/1. Talmage, Chambers, Knowland, Jones, Jones-Butler and Leavitt for. Fickling abstained. Motion passed.

The Board asked TMGA to (1) check the Amethyst grant to see the start date and the duration of the monitoring, (2) negotiate the length and price of the contract with KCI dependent on the grant requirements, and (3) determine the line item to be used from the operating budget.

f. Tree-Mendous Maryland

The Board discussed the program and decided that no trees needed to be ordered at this time. The Board asked for TMGA to ask Jim Fetchu of CPJ to provide a list of trees and shrubs that the Foundation should be using to keep in line with the landscaping.

g. Honey Bees

The Board discussed the project sponsored by University of Maryland to increase the honeybee population. The Board decided to skip this as there was some concern with the bees. However, they asked that Mr. Siefert talk to the sub-associations to see if they have any interest.

h. Meadow Bridge

The Board discussed the bridge replacement. One bid from CPJ was presented at tonight's meeting and KCI will be submitting one, as well.

Motion: To accept in principle the proposal for the CVS bridge design to not exceed \$12,150 and to authorize Mr. Siefert to accept additional bids up to 10/2/19. The bid that is the best value will be accepted.

Knowland/Chambers. 7/0/0. Talmage, Chambers, Fickling, Knowland, Jones, Jones-Butler and Leavitt for. Motion passed.

i. Operating Checklist/Pending Projects

The Board reviewed the operating checklist and pending projects.

III. Old Business

a. Dam Pipe

We are still waiting on what the Foundation's attorney, Jeremy Tucker, has found out about the ownership/responsibility of the pipe that runs under the dam. Mr. Siefert will follow up with Mr. Tucker.

b. Paving of Path

The Board inquired if the path has been marked and when the paving will start. TMGA to follow up.

IV. New Business

V. Next Meeting

The next meeting of the Board of Directors for the Churchill Community Foundation will be Wednesday, October 30, 2019 at 7:30 p.m. at the Waters Landing Community Center.

VI. Adjournment

Motion: To adjourn the September 25, 2019 Board meeting at 8:45 pm.

Knowland/Jones-Butler. 6/0/0. Talmage, Fickling, Chambers, Knowland, Jones, Jones-Butler and Leavitt for. Motion passed.

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1. Motion: To accept the August 28, 2019 meeting minutes as amended.
Knowland/Leavitt. 7/0/0. Talmage, Fickling, Chambers, Knowland, Jones, Jones-Butler and Leavitt for. Motion passed.
2. Motion: To accept an amendment to the January 30, 2019 meeting minutes to reflect the correct motion.
Jones-Butler/Chambers. 7/0/0. Talmage, Fickling, Chambers, Knowland, Jones, Jones-Butler and Leavitt for. Motion passed.
3. Motion: To approve the 2020 operating budget as presented.
Knowland/Jones. 7/0/0. Talmage, Fickling, Chambers, Knowland, Jones, Jones-Butler and Leavitt for. Motion passed.
4. Motion: To accept the proposal from KCI for three years of Amethyst Stream monitoring for an amount not to exceed \$25,226.22.
Knowland/Leavitt. 6/0/1. Talmage, Chambers, Knowland, Jones, Jones-Butler and Leavitt for. Fickling abstained. Motion passed.
5. Motion: To accept in principle the proposal for the CVS bridge design to not exceed \$12,150 and to authorize Mr. Siefert to accept additional bids up to 10/2/19. The bid that is the best value will be accepted.
Knowland/Chambers. 7/0/0. Talmage, Chambers, Fickling, Knowland, Jones, Jones-Butler and Leavitt for. Motion passed.
6. Motion: To adjourn the September 25, 2019 Board meeting at 8:45 pm.
Knowland/Jones-Butler. 6/0/0. Talmage, Fickling, Chambers, Knowland, Jones, Jones-Butler and Leavitt for. Motion passed.