

**Churchill Community Foundation  
Board Meeting Minutes  
May 29, 2019**

The Board of Directors of the Churchill Community Foundation (CCF) met for the regularly scheduled monthly meeting at the Waters Landing Community Center, 20000 Father Hurley Boulevard, Germantown, Maryland, on May 29, 2019.

**Present:**

Daniel Talmage  
Amy Fickling  
Eric Leavitt  
Jennifer Jones  
Patricia Jones-Butler  
Joey Chambers

**Others Present:**

Alan Siefert, Management Agent,  
Karelyn Donahue, Recording Secretary

**Not Present:**

Will Knowland

**I. Call to Order**

Mr. Talmage called the meeting to order at 8:38 p.m.

**II. Management Report**

**a. Officer Positions**

This item was tabled until Mr. Knowland can convey his intentions.

**b. Meeting Minutes**

The Board reviewed the April 30, 2019 meeting minutes and made revisions.

Motion: To accept the April 30, 2019 meeting minutes as revised.

Butler-Jones/Jones. 6/0/0. Talmage, Fickling, Butler-Jones, Jones, Chambers and Leavitt for. Motion passed.

**c. 2018 Audit**

The Board reviewed the audit. On page 37, it states that the Foundation does not have sufficient Fidelity insurance. Mr. Siefert will check and/or ask that this be omitted along with the sentence about the auditors attending a Board meeting.

This item was tabled until the corrections could be made. The corrected audit will be brought to the June meeting.

**d. Meadow Bridge**

Mr. Talmage explained the progress of the bridge. Ms. Jones-Butler had expressed her personal concerns to the Churchill Village South Board on getting a solution, whether temporary or permanent. The CVS Board is currently working with an engineering company, BECS, for a solution.

**e. Father Hurley Sinkhole Debris**

Mr. Siefert met with the Montgomery County representatives regarding the sinkhole debris. Mr. Siefert was asked to have an expert come out and assess. He met with Gabby Myers with KCI. It was suggested that most of the debris was already flushed into the lake. She recommended a stream restoration (~250 yards), but this would be a high dollar solution. It was noted that we had a post dredge bathymetrics study, which included the areas where most of the silt would have been deposited. GKY could do a limited study on the area so we should be able to compare the results with the post dredge study. The County is also getting Mr. Siefert the volume of the sinkhole cavity which could fairly determine how much volume entered the stream/lake.

Mr. Siefert reported back to the County, but he has not heard back from them.

**f. Churchill East Village Stream/Grant**

Mr. Siefert reported that we may hear by next month's meeting if the grant has been awarded to the Foundation.

**g. Operating Checklist/Pending Projects**

The Board reviewed the operating checklist and pending projects with Mr. Siefert.

**III. Old Business**

**a. Path Walk**

The Board will be meeting this Sunday, June 2, 2019, at 1:30 pm starting at the weir for their path walk.

**IV. New Business**

**a. Paint Marks**

Mr. Siefert put marks with blue paint along the path. He asked the Board to look at what he marked.

**b. Trees on Father Hurley**

It was noticed that the limbs on the trees need pruning along Father Hurley in the median. Mr. Siefert will ask the County to prune.

**V. Next Meeting**

The next meeting of the Board of Directors for the Churchill Community Foundation will be Wednesday, June 26, 2019 at 7:30 p.m. at the Waters Landing Community Center.

**VI. Adjournment**

Motion: To adjourn the May 29, 2019 Board meeting at 9:25 pm.  
Jones/Jones-Butler. 6/0/0. Talmage, Fickling, Leavitt, Jones-Butler, Chambers and Jones for. Motion passed.

**Churchill Community Foundation (CCF)**  
**Motion List**  
**May 29, 2019**

1. Motion: To accept the April 30, 2019 meeting minutes as revised.  
Butler-Jones/Jones. 6/0/0. Talmage, Fickling, Butler-Jones, Jones, Chambers and Leavitt  
for. Motion passed.
2. Motion: To adjourn the May 29, 2019 Board meeting at 9:25 pm.  
Jones/Butler-Jones. 6/0/0. Talmage, Fickling, Leavitt, Jones-Butler, Chambers and Jones  
for. Motion passed.