

Churchill Community Foundation
Board Meeting Minutes
August 28, 2019

The Board of Directors of the Churchill Community Foundation (CCF) met for the regularly scheduled monthly meeting at the Waters Landing Community Center, 20000 Father Hurley Boulevard, Germantown, Maryland, on August 28, 2019.

Present:

Daniel Talmage
Amy Fickling
Will Knowland
Eric Leavitt
Joey Chambers
Jennifer Jones

Others Present:

Alan Siefert, Management Agent,
Karelyn Donahue, Recording Secretary

Not Present:

Patricia Jones-Butler

I. Call to Order

Mr. Talmage called the meeting to order at 7:30 p.m.

II. Homeowner Forum

Robert Fuss, a homeowner in Churchill Village South, was in attendance and asked what is going on with the bridge. Mr. Talmage let him know that the bridge is the responsibility of Churchill Village South. Mr. Fuss stated that he will check with their Board for an update on the bridge.

III. Management Report

a. Meeting Minutes

The Board reviewed the July 31, 2019 meeting minutes and made revisions.

Motion: To accept the July 31, 2019 meeting minutes as amended.
Knowland/Leavitt. 5/0/1. Talmage, Fickling, Chambers, Knowland and Leavitt for.
Jones abstained. Motion passed.

b. Tree Trimming

The Board discussed the proposals received from two contractors, Musser Tree Service and S&P Tree Care, for the removal and pruning of the trees in question behind 20-28 Waterside Court.

Previous Approved Motion #4 from July 31, 2019 Board Meeting: To have a tree specialist assess the area in question and remove the one tree in question with the possibility of up to three per their discretion not to exceed \$2,500.

Leavitt/Jones-Butler. 6/0/0. Talmage, Fickling, Chambers, Knowland, Jones-Butler and Leavitt for. Motion passed.

Motion: To accept the bid from S&P Tree Care and revise the previous approved motion's (#4) amount from \$2,500 to \$3,800 for the removal/pruning of the trees behind 20-28 Waterside Court.

Knowland/Leavitt. 6/0/0. Talmage, Fickling, Chambers, Knowland and Leavitt for. Jones abstained. Motion passed.

c. 2020 Proposed Budget

Mr. Siefert reported that the proposed budget was mailed out and he has not received any comments back from any sub-associations.

d. Churchill East Village Stream/Grant

Mr. Siefert reported that CPJ has only received one bid for the project. CPJ has extended the deadline to August 29, 2019 to allow for additional bids. Mr. Siefert will ask CPJ to be in attendance at next month's meeting to present the bids they have received. Mr. Siefert has continued to work with the sub-associations on the required easements. The Board discussed the funding of this project and discussed the engineering grant spending.

e. Path Repairs

Mr. Siefert received two bids for the path repairs. The bid for Finley Asphalt came in below O'Leary's approved bid amount; therefore, Finley Asphalt will be awarded the contract for Option #2 (\$25,605.00) and for Option #3 (\$10,587.00). However, Mr. Siefert is waiting for a response from Churchill Village South to make sure the repairs on their section of the path can be included. If Churchill Village South does not agree, a change work order will have to be made.

f. Operating Checklist/Pending Projects

The Board reviewed the operating checklist and pending projects with Mr. Siefert.

IV. Old Business

a. Water Quality Study

Mr. Knowland talked to the candidate about what the project includes. Mr. Siefert will follow up with her with a contract.

b. Pipe Ownership

Mr. Siefert reported that we are still waiting on what the Foundation's attorney, Jeremy Tucker, has found out about the ownership/responsibility of the pipe under the dam. Mr. Siefert will follow up with Mr. Tucker.

c. Sinkhole Debris

Mr. Siefert will follow up with the County on seeking monetary compensation for the sinkhole debris. He will also follow up with the County on their plans for the replacement of all the trees taken out on both side of Father Hurley Boulevard.

d. WSSC Depression on Path (Water's Landing side)

Mr. Siefert reported that he is still working with WSSC in the cause of this depression in the path. He will follow up with them as this needs to be completed before the paving of the path takes place.

e. Amethyst Stream Maintenance

Mr. Siefert has asked CPJ for the maintenance plan for the Amethyst Stream. He has not received to date and will follow up with CPJ on the status.

V. New Business

VI. Next Meeting

The next meeting of the Board of Directors for the Churchill Community Foundation will be Wednesday, September 25, 2019 at 7:30 p.m. at the Waters Landing Community Center. Mr. Siefert will not be in attendance at the meeting. The Board decided that no substitute management agent will be required to attend the meeting.

VI. Adjournment

Motion: To adjourn the August 28, 2019 Board meeting at 8:30 pm.
Knowland/Leavitt. 6/0/0. Talmage, Fickling, Chambers, Knowland, Jones and Leavitt for. Motion passed.

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