

**Churchill Community Foundation
Board Meeting Minutes
April 24, 2019**

The Board of Directors of the Churchill Community Foundation (CCF) met for the regularly scheduled monthly meeting at the Waters Landing Community Center, 20000 Father Hurley Boulevard, Germantown, Maryland, on April 24, 2019.

Present:

Daniel Talmage
Amy Fickling
Eric Leavitt
Anita Pustelnik
Will Knowland
Patricia Jones-Butler

Others Present:

Alan Siefert, Management Agent,
Carl Wojcik, Morgan Stanley
(2) Homeowners

Not Present:

Jennifer Jones

I. Call to Order

Mr. Talmage called the meeting to order at 7:32 p.m.

II. Morgan Stanley

Mr. Talmage and Mr. Siefert gave opening remarks regarding Carl Wojcik from Morgan Stanley who was invited to tonight's meeting for annual review of the Foundation's investment. Mr. Wojcik provided the Board with current and historical documentation regarding the accounts he is handling for the Foundation. There was some general discussion amongst the Board Members whether or not to move additional investment funds to Morgan Stanley from those being handled by The Management Group. It was the general consensus of the Board to leave the balance distribution as is as it was noted that management is getting very good interest rates on the portion they are managing. After his brief presentation and answering a few questions from the Board, Mr. Wojcik departed at approximately 7:55 p.m.

III. Management Report

a. Meeting Minutes

The Board reviewed the March 27, 2019 meeting minutes and made revisions.

Motion: To accept the March 27, 2019 meeting minutes as revised. Knowland/Butler-Jones. 6/0/0. Talmage, Fickling, Butler-Jones, Knowland, Pustelnik and Leavitt for. Motion passed.

b. Homeowner Attendance

The two homeowners in attendance, both from the same unit, discussed several issues with the Board including where Foundation funding comes from, status of the Meadow Bridge, and compliments on the 2017 dredge.

c. 2019 Annual Meeting

Mr. Talmage advised that he and Ms. Fickling attended the Foundation's Annual Meeting scheduled for Tuesday, April 16, 2019. There were only two other residents in attendance and approximately 70 proxies had been received by The Management Group Associates. Due to the lack of quorum, the Annual Meeting has been rescheduled for May 29, 2019.

d. Meadow Bridge

Mr. Siefert updated the Board on the fact that the Meadow Bridge sustained substantial damage as was recently reported by Ms. Pustelnik and Mr. Talmage. The bridge support on the Waterside Drive end of the bridge crumbled with much of it falling in the stream. Mr. Siefert advised the Board of the actions he took after discussions with Mr. Talmage. Mr. Siefert reported that Churchill Village South has indicated their desire to take the lead in the bridge replacement. Mr. Siefert issued an email to the property manager for Churchill Village South indicating that the Foundation expects to participate in the engineering and/or bridge selection for this project as the short stream is potentially in line for restoration work by the Foundation which will impact the bridge/support design.

e. Water Quality Summary

Mr. Siefert reported that he emailed Kylan Foster, the research writer that was assigned the task of summarizing historical water quality reports of Lake Churchill. He has not received a response, but will follow up accordingly.

f. Churchill East Village Stream

Mr. Siefert reported that the Maryland Department of Environment issued a much anticipated approval for the proposed stream project. Presently, several other permits are pending and we await determination of how much funding the State is providing to the upcoming award total.

g. Tree Replacement

The twelve trees and shrubs obtained through the Tree-mendous Maryland Program have been received and installed.

h. Operating Checklist/Pending Projects

The Board reviewed the operating checklist and pending projects with Mr. Siefert

IV. Old Business

a. Duck/Geese Feeding

A resident mentioned that a resident on Laurel Hill was feeding ducks and geese again with hundreds of pounds of cracked corn. The continued concentrated duck and geese activity is causing erosion again along the embankment near the Meadow. The Board opted for no action at this time.

V. New Business

a. Asphalt Path

Mr. Talmage raised the issue of repairing/repaving the asphalt path around the lake. After some discussion, it was the general consensus of the Board to request quotes for patches only rather than complete overlay. It was also agreed that a sealcoat (with chips) would be considered as an addition to the contract. Mr. Talmage requested that Mr. Siefert report the dip/sinkhole in the path near the Waters Landing sitting area to WSSC for investigation and repair ahead of the Foundation's path work.

b. Website

Mr. Knowland pointed out that either Facebook or the website is showing photographs from a Lake Churchill in Canada. Mr. Talmage indicated that he would research and resolve the issue.

VI. Next Meeting

The next meeting of the Board of Directors for the Churchill Community Foundation will be Wednesday, May 29, 2019 at 7:30 p.m. at the Waters Landing Community Center.

VI. Adjournment

Motion: To adjourn the April 24, 2019 Board meeting at 8:40 pm.
Knowland/Jones-Butler. 6/0/0. Talmage, Fickling, Leavitt, Knowland, Jones-Butler and Pustelnik for. Motion passed.

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Motion List
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2. Motion: To adjourn the April 24, 2019 Board meeting at 8:40 pm.
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