

**Churchill Community Foundation
Board Meeting Minutes
January 30, 2019**

The Board of Directors of the Churchill Community Foundation (CCF) met for the regularly scheduled monthly meeting at the Waters Landing Community Center, 20000 Father Hurley Boulevard, Germantown, Maryland, on January 30, 2019.

Present:

Daniel Talmage
Amy Fickling
Eric Leavitt
Jennifer Jones
Anita Pustelnik
Will Knowland
Patricia Jones-Butler (via cell phone)

Others Present:

Alan Siefert, Management Agent,
Karelyn Donahue, Recording Secretary

Not Present:

I. Call to Order

Mr. Talmage called the meeting to order at 7:32 p.m.

II. Management Report

a. Meeting Minutes

The Board reviewed the November 28, 2018 meeting minutes and made revisions.

Motion: To accept the November 28, 2018 meeting minutes as revised.
Knowland/Jones. 7/0/0. Talmage, Fickling, Jones, Pustelnik, Butler-Jones, Knowland and Leavitt for. Motion passed.

b. Hydrilla Control

The Board reviewed the proposal from Aquatic Environmental Control for 2019 hydrilla control.

Motion: To accept the proposal from Aquatic Environmental Control for hydrilla control.
Knowland/Jones. 7/0/0. Talmage, Fickling, Jones, Pustelnik, Butler-Jones, Knowland and Leavitt for. Motion passed.

It was noted that the Foundation needs copies of the permits and safety data specifications (ie. what chemicals are being used) and these should be kept on file. Also, the Foundation needs to confirm if there are any use restrictions following treatment.

c. Water Quality Study

The Board reviewed the revised draft report from Princeton Hydro and asked for further revisions.

Motion: To accept the revised Water Quality Study from Princeton Hydro with the added revisions (add dredge project in the first paragraph to make the work more prominent).

Knowland/Leavitt. 7/0/0. Talmage, Fickling, Jones, Pustelnik, Knowland, Butler-Jones and Leavitt for. Motion passed.

d. CEV/Main Stem Grant

The Board discussed the CEV grant application process. To proceed, the permit and other related fees (~\$26,000) need to be paid. One Board Member was opposed to spending any more money on this application process.

Motion: To approve an amount not to exceed \$30,000 on permit costs at this time, including ones that have already been paid for, on the included list of permits. Any amount unspent will be returned to reserves.

Leavitt/Knowland. 4/1/2. Talmage, Jones, Knowland, and Leavitt for. Fickling against. Jones-Butler and Pustelnik abstaining. Motion passed.

Motion: In lieu of the motion to cover the permit fees and, if the grant, if awarded, will cover the construction, the Board of Directors will not spend any more on the CEV Project.

Fickling/No second. Motion did not carry.

Note: Mr. Siefert to include a running list of permits, paid and unpaid, in future management reports.

e. Financials

The Board reviewed the financials for the month ending December 31, 2018.

f. Operating Checklist/Pending Projects

The Board reviewed the operating checklist and pending projects with Mr. Siefert

III. Old Business

a. Bridge Painting/Markers

The painting was able to be completed in December. However, the color is lighter than expected. The Board asked that management find out why and potentially have the project redone in a darker brown.

b. Father Hurley Pipe Project

Mr. Siefert was asked to give an update on the project. He stated that he has received no further information on the clean-up despite several attempts .

c. Signage

Mr. Talmage reported that he is working on the design for the signage. He will wait until spring to present.

d. CPJ – Amethyst Maintenance Plan

The maintenance plan for the Amethyst Stream should be available for the February meeting.

IV. New Business

a. Morgan Stanley Representative

Mr. Siefert will invite a representative from Morgan Stanley to attend the March Board meeting.

b. TMGA Financial Representative

Mr. Siefert will invite a representative from the TMGA Accounting Department to attend the February Board meeting to provide the Board Members with some information and answer questions on how to read the monthly financials.

c. Minutes

There was a discussion about the length and detail of the minutes.

V. Next Meeting

The next meeting of the Board of Directors for the Churchill Community Foundation will be Wednesday, February 27, 2019 at 7:30 p.m. at the Waters Landing Community Center.

VI. Adjournment

Motion: To adjourn the January 30, 2019 Board meeting at 9:45 pm.
Knowland/Leavitt. 7/0/0. Talmage, Fickling, Pustlenik, Leavitt, Knowland, Jones-Butler and Jones for. Motion passed.

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Motion List
January 30, 2019**

1. Motion: To accept the November 28, 2018 meeting minutes as revised. Knowland/Jones. 7/0/0. Talmage, Fickling, Jones, Pustelnik, Butler-Jones, Knowland and Leavitt for. Motion passed.
2. Motion: To accept the proposal from Aquatic Environmental Control for hydrilla control. Knowland/Jones. 7/0/0. Talmage, Fickling, Jones, Pustelnik, Butler-Jones, Knowland and Leavitt for. Motion passed.
3. Motion: To accept the revised Water Quality Study from Princeton Hydro with the added revisions (add dredge project in the first paragraph to make the work more prominent). Knowland/Leavitt. 7/0/0. Talmage, Fickling, Jones, Pustelnik, Knowland, Butler-Jones and Leavitt for. Motion passed.
4. Motion: To approve an amount not to exceed \$30,000 on permit costs at this time, including ones that have already been paid for, on the included list of permits. Any amount unspent will be returned to reserves. Leavitt/Knowland. 4/1/2. Talmage, Jones, Knowland, and Leavitt for. Fickling against. Jones-Butler and Pustelnik abstaining. Motion passed.
5. Motion: In lieu of the motion to cover the permit fees and, if the grant, if awarded, will cover the construction, the Board of Directors will not spend any more on the CEV Project. Fickling/No second. Motion did not carry. Fickling/No second. Motion did not carry.
6. Motion: To adjourn the January 30, 2019 Board meeting at 9:45 pm. Knowland/Leavitt. 7/0/0. Talmage, Fickling, Pustlenik, Leavitt, Knowland, Jones-Butler and Jones for. Motion passed.