

**Churchill Community Foundation
Board Meeting Minutes
November 28, 2018**

The Board of Directors of the Churchill Community Foundation (CCF) met for the regularly scheduled monthly meeting at the Waters Landing Community Center, 20000 Father Hurley Boulevard, Germantown, Maryland, on November 28, 2018.

Present:

Daniel Talmage
Amy Fickling
Eric Leavitt
Jennifer Jones
Anita Pustelnik
Will Knowland
Patricia Jones-Butler (via cell phone)

Others Present:

Alan Siefert, Management Agent, (via cell phone)
Karelyn Donahue, Recording Secretary

Not Present:

I. Call to Order

Mr. Talmage called the meeting to order at 7:36 p.m.

II. Management Report

a. Meeting Minutes

The Board reviewed the October 31, 2018 meeting minutes and made revisions.

Motion: To accept the October 31, 2018 meeting minutes as revised.
Leavitt/Jones. 6/0/1. Talmage, Fickling, Jones, Pustelnik, Butler-Jones and Leavitt for. Knowland abstained. Motion passed.

b. Water Quality Study

The Board suggested that Princeton Hydro bring to the forefront the dredging project. It looks as if they just edited the last report (ie. a lot of copying and pasting). Eric Leavitt would like the report to explain why there is an increase in nitrates near the one stream. The lake is never classified as a manmade lake. More scientific evidence (examples of their findings) is needed. Approval was tabled until the next meeting once the revisions have been made.

c. 2018 and 2019 Audit and Tax Work

The Board discussed the proposal from Strauss & Associates to perform the upcoming audit for 2018 and 2019.

Motion: To accept the proposal from Strauss & Associates to perform the 2018 and 2019 audits and tax work.
Leavitt/Kwowland. 7/0/0. Talmage, Fickling, Jones, Pustelnik, Knowland, Butler-Jones and Leavitt for. Motion passed.

d. Financials

The Board reviewed the financials for the month ending October 31, 2018.

III. Old Business

a. Bridge Painting/Markers

This project will likely not be completed this winter. CertaPro Painting will complete this project in the spring.

b. Father Hurley Project

Mr. Siefert will ask again about the sinkhole debris that needs to be removed from the stream during this project.

c. Notice to Homeowners

Ms. Pustelnik noted that a homeowner on Laurel Hill is feeding the geese and ducks. The Foundation needs to ask the HOAs to remind their residents not to feed the animals via newsletters or email blasts.

d. CPJ – Amethyst Maintenance Plan

Mr. Talmage reminded the Board that CPJ owes the Foundation a maintenance plan.

IV. New Business

a. New Projects

Ms. Fickling asked about what the Board needs to tackle next. The Board should discuss at the next meeting project ideas and general maintenance issues/areas.

V. Next Meeting

The next meeting of the Board of Directors for the Churchill Community Foundation will be Wednesday, January 30, 2019 at 7:30 p.m. at the Waters Landing Community Center.

VI. Adjournment

Motion: To adjourn the November 28, 2018 Board meeting at 8:30 pm.
Knowland/Leavitt. 7/0/0. Talmage, Fickling, Pustlenik, Leavitt, Knowland, Jones-Butler and Jones for. Motion passed.

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Motion List
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1. Motion: To accept the October 31, 2018 meeting minutes as revised.
Leavitt/Jones. 6/0/1. Talmage, Fickling, Jones, Pustelnik, Butler-Jones and Leavitt for. Knowland abstained. Motion passed.
2. Motion: To accept the proposal from Strauss & Associates to perform the 2018 and 2019 audits and tax work.
Leavitt/Kwowland. 7/0/0. Talmage, Fickling, Jones, Pustelnik, Knowland, Butler-Jones and Leavitt for. Motion passed.
3. Motion: To adjourn the November 28, 2018 Board meeting at 8:30 pm.
Knowland/Leavitt. 7/0/0. Talmage, Fickling, Pustlenik, Leavitt, Knowland, Jones-Butler and Jones for. Motion passed.