

Churchill Community Foundation
Board Meeting Minutes
April 25, 2018

The Board of Directors of the Churchill Community Foundation (CCF) met for the regularly scheduled monthly meeting at the Waters Landing Community Center, 20000 Father Hurley Boulevard, Germantown, Maryland, on April 25, 2018.

Present:

Daniel Talmage (7:42 pm arrival)
Amy Fickling
Eric Leavitt
Will Knowland (7:50 pm departure)
Anita Pustelnik
Kathleen Summers
Jennifer Jones

Others Present:

Alan Siefert, Management Agent
Karelyn Donahue, Recording Secretary

Not Present:

I. Call to Order

Ms. Fickling called the meeting to order at 7:31 p.m.

II. Management Report

a. Meeting Minutes

The Board reviewed the March 28, 2018 meeting minutes and made revisions.

Motion: To accept the March 28, 2018 meeting minutes as revised. Leavitt/Knowland. 5/0/1. Leavitt, Jones, Knowland, Pustelnik and Fickling for with Summers abstaining. Motion passed.

b. Fish Stocking

Mr. Siefert spoke to two companies about stocking the lake with fish. One company, Aquatic Environmental Consultants, suggested that a fish survey be completed first. The other company suggested that we wait until aeration is completed. The Board asked Mr. Siefert to obtain a bid from the second company for fish stocking.

The aeration will cost ~\$20,000 with the install and electric. It was stated that the solar cell may not be strong enough to produce enough electricity. Mr. Siefert will look elsewhere about the aeration. Mr. Talmage also asked Mr. Siefert to research hydro/solar power on the weir structure.

c. CEV Stream

Mr. Siefert reported that CPJ will not forward fund the initial permits. The cost of preparing the permits is included in CPJ's contract, but not the permit fees. It was noted that the grant does not cover permit fees, but covers the preparation of the permit application. The first phase of permit fees has a cost of \$5,057. In the original

vote on the CEV stream, the spending cap was \$71,500 for design work. But this limit has not been reached.

Motion: To reallocate \$5,057 of the unused portion of the \$71,500 to spend on the initial permit fees for the CEV project.

Leavitt/Jones. 7/0/0. Leavitt, Jones, Knowland, Pustelnik, Talmage, Summers and Fickling for. Motion passed.

We will start applying now so the permits will be approved and ready if/when awarded the grant. CPJ will begin to prepare and submit the permit applications.

****NEED LIST OF 1ST PHASE PERMITS****

d. 2018 Annual Meeting

The Annual Meeting will be rescheduled for the last Wednesday in May. Mr. Siefert will put a notice in the newspaper.

e. Resident Input on Illegal Activity

The Board was in agreement that property owners need to do their due diligence. If they see something, they need to say something and call the police. TMGA will send a response to the one resident in regards to her concerns of drug activity on the paths.

f. Financials

The Board reviewed the financials for the month ending March 31, 2018.

g. Operating Checklist/Pending Projects

The Board reviewed the operating checklist and pending projects with Mr. Siefert

III. Old Business

a. Tree Fencing

It was reported that Empire advised that the fencing can be removed around the Amethyst trees, but it may void the warranty. The Board was in agreement that the fencing should be kept on until after the second year to keep the warranty.

b. Insurance

The insurance agent was unable to find any insurance to cover the weir, so our policies will stay the same. They will renew in the middle of May.

c. Attorney

The Foundation's attorney was unable to make it to tonight's meeting and will be in attendance at the May meeting.

IV. New Business

a. Churchill South - Bench

The Board would like to ask Churchill South to move one bench out of the woods above the meadow.

V. Next Meeting

The next meeting of the Board of Directors for the Churchill Community Foundation will be Wednesday, May 30, 2018 at 7:30 p.m. at the Waters Landing Community Center.

VI. Adjournment

Motion: To adjourn the April 25, 2018 Board meeting at 9:00 pm.
Leavitt/Summers. 6/0/0. Talmage, Jones, Pustelnik, Fickling, Summers and Leavitt for.
Motion passed.

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Motion List
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3. Motion: To adjourn the April 25, 2018 Board meeting at 9:00 pm.
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