

**Churchill Community Foundation
Approved Board Meeting Minutes
August 30, 2017**

The Board of Directors of the Churchill Community Foundation (CCF) met for the regularly scheduled monthly meeting at the Waters Landing Community Center, 2000 Father Hurley Boulevard, Germantown, Maryland, on August 30, 2017.

Present:

Daniel Talmage
Amy Fickling
Kathleen Summers
Eric Leavitt
Anita Pustelnik
Jennifer Jones

Others Present:

Karelyn Donahue, Recording Secretary

Not Present:

Will Knowland

I. Call to Order

Mr. Talmage called the meeting to order at 7:35 p.m.

II. Management Report

a. Meeting Minutes

The Board reviewed the July 26, 2017 meeting minutes and made revisions.

Motion: To accept the July 26, 2017 meeting minutes as revised.

Jones/Leavitt. 5/0/1. Talmage, Pustelnik, Summers, Fickling and Leavitt for. Jones abstained. Motion passed.

b. Amethyst Stream

The Board was informed that the seepage control project was put on hold. It was recommended that we just do plantings at a cost of \$750 with a two year warranty (option #1). The plantings will be a mix of native tubers, flowers, etc... There are already blue irises growing in this area.

Motion: To amend the change order (#4) from Angler from \$27,000 to \$750 (option #1) for additional planting to stabilize the wet section.

Leavitt/Jones. 6/0/0. Talmage, Jones, Summers, Fickling, Pustelnik and Leavitt for. Motion passed.

There is a 60 foot section of stream near the second bridge that needed to be addressed. Mr. Talmage approved the work at \$6,500. This work started on August 29 and will be finished on September 1 to make this part of the stream match the rest of the stream valley. This cost also includes the tearing up of old asphalt path where

water would stand and the installation of a new asphalt path on the other side of the tree pending approval by the permit agencies.

Motion: To ratify a new task order (#5) from Angler to complete the 60 foot section of stream with rip rap to match the upstream and downstream areas and change the section of asphalt path location of a cost not to exceed \$6,500.

Leavitt/Jones. 6/0/0. Talmage, Jones, Summers, Fickling, Pustelnik and Leavitt for. Motion passed.

c. Dredging

The dredging has been going well. There have been a couple of mechanical issues which has slowed them down for a few days, but they have been back on track with doing 66 truckloads today (8/30). They have now moved to area "A". The working hours are from 7 am – 7 pm, Monday through Friday, and a starting time of 9 am on Saturdays. There are a total of 15-20 trucks and they are transporting the dredge material to Crofton, Maryland and Loudoun County, Virginia. The sweeper is run daily to clean any mess made by the trucks on the roads..

d. Financials

The Board reviewed the financials for the month ending June 30, 2017.

III. Old Business

a. 2018 Budget

The draft of 2018 Budget will be sent to the sub-associations.

Motion: To approve the current 2018 draft budget be sent to the sub-associations to be sent to their homeowners for review.

Jones/Summers. 5/0/1. Talmage, Jones, Summers, Fickling, and Leavitt for. Pustelnik abstained. Motion passed.

b. Landscaping / Trees

A bunch of poke weed (invasive, non-native weeds) was removed from sections 9 and 10. Jim Fetchu, a licensed arborist with CPJ, was able to look at trees with these weeds removed. A lot of these trees, between posts 9 and 10 are dead or dying. Musser made a proposal to remove 17 Ash trees (due to Emerald Ash Borer), a Poplar tree and some Walnut trees for a cost of \$9,000. Mr. Talmage stated that they would first carefully remove the limbs, take down the trees cutting them flush and then haul everything away. Ms. Fickling believed the price to be way too high and requested that a second bid be obtained. Another proposal for tree removal at the mouth of the Amethyst Stream, at a cost of \$2,750, was reviewed. Mr. Siefert will need to

determine which account code to charge for this work. Ms. Fickling suggested S&P Tree Service be invited to bid on the project.

Motion: To approve a tree removal proposal not to exceed \$11,750. This approval is contingent on where the funds will come from and pending a second bid. Leavitt/Jones. 6/0/0. Talmage, Jones, Summers, Fickling, Pustelnik and Leavitt for. Motion passed.

c. Lake Walk-Through

This has been scheduled for September 10, 2017 at 3:00 pm.

IV. New Business

V. Next Meeting

The next meeting of the Board of Directors for the Churchill Community Foundation will be Wednesday, September 27, 2017 at 7:30 p.m. at the Waters Landing Community Center.

VI. Adjournment

Motion: To adjourn the meeting at 9:25 p.m. Pustelnik /Leavitt. 6/0/0. Leavitt, Pustelnik, Talmage, Fickling, Jones and Summers for. Motion passed.

Churchill Community Foundation (CCF)
Motion List
August 30, 2017

1. Motion: To accept the July 26, 2017 meeting minutes as revised.
Jones/Leavitt. 5/0/1. Talmage, Pustelnik, Summers, Fickling and Leavitt for. Jones abstained. Motion passed.
2. Motion: To amend the change order (#4) from Angler from \$27,000 to \$750 (option #1) for additional planting to stabilize the wet section.
Leavitt/Jones. 6/0/0. Talmage, Jones, Summers, Fickling, Pustelnik and Leavitt for. Motion passed.
3. Motion: To ratify a new task order (#5) from Angler to complete the 60' of stream with stream rip rap to match the upstream and downstream and change the section of asphalt path location of a cost not to exceed \$6,500.
Leavitt/Jones. 6/0/0. Talmage, Jones, Summers, Fickling, Pustelnik and Leavitt for. Motion passed.
4. Motion: To approve the current 2018 draft budget be sent to the sub-associations to be sent to their homeowners for review.
Jones/Summers. 5/0/1. Talmage, Jones, Summers, Fickling, and Leavitt for. Pustelnik abstained. Motion passed.
5. Motion: To approve a tree removal proposal not to exceed \$11,750. This approval is contingent on where the funds will come from and pending a second bid.
Leavitt/Jones. 6/0/0. Talmage, Jones, Summers, Fickling, Pustelnik and Leavitt for. Motion passed.
6. Motion: To adjourn the meeting at 9:25 p.m.
Pustelnik /Leavitt. 6/0/0. Leavitt, Pustelnik, Talmage, Fickling, Jones and Summers for. Motion passed.